# Application form

Before completing this form please read the information included at the start of this recruitment pack, which defines the selection criteria in more detail and describes the requirements of the position. This form can be completed electronically or, if preferred, printed and completed by hand.

## Personal details

**Title: Forename(s): Surname:**

**Address:**

**Email address:**

**Telephone (daytime):**

**Address for correspondance (if different):**

## Professional qualifications

**Qualifications:**

**Present principal occupation:**

## Other appointments

Please provide details of other public appointments or directorships held at present or previously, including those on any other Port Authority.

**Organisation one: Position:**

**Appointed by: Time commitment:**

**Period of appointment:**

**Organisation two: Position:**

**Appointed by: Time commitment:**

**Period of appointment:**

**Organisation three: Position:**

**Appointed by: Time commitment:**

**Period of appointment:**

**Organisation four: Position:**

**Appointed by: Time commitment:**

**Period of appointment:**

## Experience

With reference to your professional and personal circumstances, please describe the specific experience and personal attributes that equip you to make an appropriate non-executive contribution to the functioning of Port of Aberdeen.

**Experience / attributes suited to Non-Executive function:**

## Specialist knowledge

In the following section please elaborate any specialist knowledge you may have in any, or all, of the following disciplines:

**Legal sector / corporate governance:**

**Trade and industry:**

**Property management:**

**Port / Marine operations:**

**Accountancy / Finance:**

**Major project management / delivery:**

**Business development:**

## Personal qualities

To allow the appointing panel to assess how your background and personal qualities would contribute to the Board’s work please describe briefly, drawing on your professional and personal life, including any voluntary work, how your own personal qualities meet the following criteria:

**The ability to formulate and discuss strategic subjects in a boardroom environment in a coherent and structured way:**

**The ability to contribute effectively and impartially to group discussions involving a wide range of subject matter and people, including specialists and professionals:**

**A depth of management or specialist expertise without personal bias towards any particular sector of activity:**

# References

Please provide contact details for two referees who can provide references as to your suitability for this position. All references will be taken up if a position is offered and should not be enclosed with your application.

**Name: Email address:**

**Address:**

**Name: Email address:**

**Address:**

# Declaration

I have read the information provided about these appointments. In addition to the information requested, I have disclosed any other information that is relevant to my suitability as a public appointee – for example any convictions or bankruptcies or anything such as business interests or personal relationships that might lead to a question of a conflict of interest. I confirm to the best of my knowledge that the information I have provided is accurate and not misleading. I realise that

failure to disclose relevant information or the provision of inaccurate or misleading information may result in an appointment being terminated.

**Signed: Date:**